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Sub: <u>**Six Weeks Industrial Training of B.Tech. student(s)**</u>

Dear Sir/Madam,

I take this opportunity to introduce **Lyallpur Khalsa College of Engineering** as the first Engineering Institute established by the **Lyallpur Charitable trust, Jalandhar** that is running 7 Institutions. All these Institutions are known for the highest level of dedication, sincerity, commitment & discipline. There is a sustained endeavor to provide 'the best quality of education with a difference'.

Our Institute has made a niche by way of its achievements within three years of its inception. Over these years the Institute has witnessed LKCE making important landmarks in academics, sports & cultural fields . The Institute has developed lab facilities & infrastructure par excellence & good learning environment.

As a part of their course curriculum, the students of **B.Tech (4th Semester)** of _____ **Engineering** are required to undergo Six Weeks Industrial Training after their **4th semester** effective from **May 23, 2016 to June 30, 2016.** We wish that our students are able to exploit this opportunity to gain maximum industrial exposure & practical experience which can be of utmost benefit to them as it would complement the knowledge imparted to them in the Institute.

Our panel of experts has selected your esteemed organization for the exchange of technical know-how. We look forward for your cooperation in imparting Practical Industrial Training to our students in your organization. We hope that you will actively participate in imparting the training in the best possible manner & also monitor the activities of our students so that we are able to seek your invaluable suggestions while grading the students after the completion of their training. Kindly confirm the incursion of the following student for the training program.

Name: Roll No.

If you have any other queries and suggestions, please communicate to us at our address by post or mail us at tpo@lkcengg.edu.in

Hoping for a favorable & early response from your side.

Yours Sincerely,

(Amit Badhwar)
Head, (T & P)