



**Address: -** W.G.269  
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### **CAREER OBJECTIVE**

A strong well dedicated & devoted towards the work to meet the goals set by the organization and to give the best of myself.

### **AREA OF INTEREST**

- ✓ Computer Hardware & Networking.

### **EXPERIENCE**

<b>Name of Institute /Company</b>	<b>Designation</b>	<b>Date of Joining</b>	<b>Date of Resign</b>	<b>Total Experience</b>
MBD Group	Computer Operator	19.06.2009	19.09.2009	3 Months
Rayat Institute of Management	Sr. Lab Technician	21.09.2009	21.07.2014	4 Year 10 Months
C.T. Institute of Technology & Research	Lab Technician	04.08.2014	30.04.2015	8 Months 26 Days
Khalsa College of Engineering	Lab Technician	16.07.2015	31.05.2016	10 Months 15 Days
Pyramid College of Business & Technology	Asst. Network Administrator	27.06.2016		

- ✓ **Basic Computer Course Project by NABARD in Rayat Institute of Management-Ropar Campus.**

Worked as Computer Lab Instructor (01 Nov 2010- 30 April 2012).

### **DUTIES IN RIM-ROPAR CAMPUS**

- Handle **N-computing Server (3 Server with 5 Clients-2 set & with 10 Clients).**
- Invigilator Duty in 1<sup>ST</sup> PTU HVPE Centre.
- Done PTU work and also done office work.
- Good Experience in Admission.

### **DUTIES IN CTITR-MAQSUDAN CAMPUS**

- Handle **Visio-net Communication Server (SERVER with 30 clients).**

**SAMEER SHARMA**

- Invigilator Duty in all exam conducted by **TCS (VITEE/Bank/SMUs/IBPS/RBI etc.)**.

### **DUTIES IN LKCE**

- Handle **MATLAB SERVER&SOLIDWORK SERVER AutoCAD** in Computer Lab.
- Invigilator Duty in all exam conducted by **TCS (IBPS, PSPCL, GATE, Judicial, Railway etc.)**.
- Duty in Admission Cell (good experience).

### **EDUCATION**

Name of Institute/School	Class	University /Board	Marks Obtained	%age	Division	Passing Year
Greatway Model Sr. Sec. High School (Jalandhar)	X	P.S.E.B	410/650	63.07	First	2001
Devi Sahai Snamam Dharam Sr. Sec. School (Jalandhar)	XII (Arts)	P.S.E.B	293/450	65.11	First	2005

#### ✓ **Academic Qualification**

#### ✓ **Technical Qualification**

Name of Institute/School	Class	University /Board	Marks Obtained	%age	Division	Passing Year
Doaba Polytechnic College (SBS Nagar)	3 yr. Diploma	Punjab State Board of Tech. Edu. & Ind. Training, Chandigarh.	1919/2994	64.09	First	2008
Lally Infosys (Jalandhar)	B.Sc IT (LE)	PTU (Distance)	1539/2400	64.12	First	2012
Doaba Infotech (Kharar)	MCA (LE)	PTU (Distance)	1815/2500	72.60	First	2014

### **ACHIEVMENT**

- ❖ Appreciation Certificate received from Director/JCD (Dr. Suresh Seth) of Rayat Institute of Management for Outstanding Contribution to Admissions in MBA/BBA/BCA courses during the session 2012-13.

**PERSONAL DETAIL**

- **Father Name:** Sh. Rajinder Parshad
- **Mother Name:** Lt. Smt. Parvesh Sharma
- **D.O.B:** 30 June, 1986
- **Gender:** Male
- **Nationality:** Indian
- **Marital Status:** Married (10 Feb, 2010)
- **Language Known:** English, Hindi & Punjabi

**STRENGTH**

- ✓ Positive Attitude
- ✓ Honest & Hard Working
- ✓ Punctuality
- ✓ Strong Determination
- ✓ Fast Learner
- ✓ Good Communication & Leadership Skills

**DECLARATION**

I hereby declare that the above mentioned information is true to the best of my knowledge & belief.

DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

**SAMEER SHARMA**